Terms of Reference
Manager, Plantation Project/s
WWF-Pakistan

Reporting to: Head Sindh Region/Senior Director Biodiversity
Grade / Title: D-2
Duty Station: Karachi/Islamabad
Employment Contract: Long-term
Work Week: 5 (Monday to Friday) Days - 40 hrs / week
Work Hours: 0830 hrs to 1715 hrs

Responsibilities:
- Overall responsible for implementation of forestry plantation projects and provide technical support in all plantations around the country
- Actively take part in the screening, identification and selection of plantation sites;
- Liaison and coordinate with different stakeholders during project implementation, included but not limited to Donors, Provincial Forest Departments, MoCC, EPA and other NGOs etc.
- Develop annual work plan and budget and get approval from PMC
- Assess the role of conservation, carbon stock enhancement and sustainable forest management to increase carbon sequestration while promoting bio-diverse native forest, and supporting local income and employment generation;
- Support the development of e-tracking system in close coordination with the team
- When necessary, undertake the field missions to monitor project implementation and to provide feedbacks to the project works
- Support the WWF-Pakistan procurement and human resources teams regarding the recruitment of consultants, drafting ToRs, preparation of contracts, etc.
- Provide six-monthly progress reports about implementation of the forestry component of the project/s including recommendations and actions for the attention of the PMC and the project team.
- Finalize agreements with communities for plantation and forest protection

Qualification, Skills & Abilities:

1. Master in Forestry from a recognized university and at least 8 years of relevant experience with diverse communities
2. Knowledge of GIS based monitoring and Field Forest Inventory
3. Adheres to WWF’s values, which are: Passionate & Optimistic, Challenging & Inspiring, Credible & Accountable, and Persevering & Delivering Results;
4. Demonstrate understanding of REDD+ and MRV.
5. Demonstrate proactivity, flexibility, the ability to work in a team but also independently.
6. Demonstrate strong analytical skills.
7. Experience working with Remote Sensing data. At least basic experience with image processing, classification algorithms, Qa/Qc procedures, production of land cover maps.

HR department: Signature / Date---------------------------------------------
Hiring Manager: Signature / Date---------------------------------------------
Acknowledged by Employee: Signature / Date---------------------------------------------

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as may be required in the interests of the organization