

Terms of Reference

Senior Conservation Officer

Sustainable Management of the Mangroves Ecosystem and Enhance Resilience of Communities in Indus Delta

Reporting to	:	Project Manager
Duty Station	:	Keti Bunder/Karo Chan
Duration and Type of Contract:		Annual/Long Term
Work Week	:	5 (Monday to Friday) Days
Work Hours	:	8:45am To 5:30pm
Grade	:	C2

GENERAL REQUIREMENTS

- Knowledge of local language preferred.
- Willing to spend time with the local communities and work in challenging field conditions.
- Based at the project locations but requires frequent traveling.

SPECIFIC REQUIREMENTS

- Proven problem-solving skills and results orientation;
- Good English language reading, writing and speaking skills;
- Demonstrated interpersonal communication and advocacy skills;
- Good computer skills (word processing & operation)
- Sensitivity to gender and other current social issues in countries such as Pakistan;
- A vibrant and amicable personality;

QUALIFICATION & EXPERIENCE

- At least Masters or Bachelors degree in natural sciences, forestry, fisheries, agriculture or any other relevant field.
- Minimum 3-5 years of working experience in the relevant field

RESPONSIBILITIES

- Prepare site specific activities related work plans in accordance with the project outputs and in consultation with Project Manager;
- Assist in implementing of strategic plans for the project sites;
- Responsible for field level implementation of activities indicated in the work plans, conduct its monitoring and report the progress to the Project Manager regularly;
- Supervise day-to-day implementation of the project activities related to the field work, their monitoring and reporting progress to the project manager regularly;
- Provide technical support to the male and female Social Mobilizers in community mobilization and implementation of activities at project sites;

- Developing linkages with relevant NGOs/GOs and CSOs/CBOs to address social and development issues. Maintain a close liaison with the local partners (CBOs, WGs, Local Govt.) and project communities and assess needs for their capacity building;
- Preparing fortnightly technical and monitoring reports and for their timely submission to the Project Manager;
- Undertake ecological and socio-economic surveys and research studies in the project sites;
- Arrange and conduct training and other events for local communities and other partners at project sites;
- Facilitate preparing and implementation of Village Managements Plans for each of 6 Mangroves Management Units;
- Developing comprehensive plans for mangroves plantation & achieve the plantation targets within the given time frame;
- Assist in financial forecasting and planning in accordance with the work plan and in consultation with the Project Manager;
- Organize District Coordination Committee (DCC) meetings, workshops, stakeholders consultation meetings etc.;
- Help prepare promotional materials, give public presentations and keep close liaison with the local media to enhance visibility of programme;
- Keep close liaison with the communication department for sharing and publications of event news, panda news, blogs, success stories etc.
- Perform any other task assigned by the supervisor(s).

WWF-Pakistan provides a challenging work environment with competitive compensation and is an equal opportunity employer. Only online applications through the WWF-Pakistan website WWW.WWFPAK.ORG will be accepted.

WWF-Pakistan reserves the right to amend and upgrade these TORs from time to time, as may be required in the interest of the programme.