Terms of Reference
Field Facilitator GIF Projects Punjab
WWF-Pakistan

Reporting to : Woman Field Trainer
Grade / Title : A-1/Field Facilitator
Duty Station : GIF Project Punjab Project
Employment Contract : Short Term Contract
Work Week : 5 (Monday to Saturday) Days - 40 hrs / week
Work Hours : 0830 hrs to 1715 hrs

Duties and Responsibilities
• Engage directly with farmers in Producer Unit.
• Work closely with farmers to assess baseline practices and deliver training, awareness-raising activities, and other interventions (i.e. demo plots).
• Assist with collecting farm-level data and monitoring farmer awareness and practice adoption.
• Responsible for 100% accuracy of final farmer lists
• Provide training to farmers on the requirement of the Better Cotton Standard System
• Provide Farm Advisory Service to farmers
• Visit to the farmers daily
• Identify the field issues and try to rectify them on the spot
• Collect all field data from Farmers • Responsible to update the record at field level
• Attend feedback sessions and share his progress and next planning

Selection Criteria
Education, Experience & Working Knowledge
• At least Matriculation certificate
• One year of working experience in the rural area will be preferred

**Skills & Attributes**

• Demonstrated ability to plan, implementation & Manage field activities;
• Data Management & Report Writing;
• Personnel management skills and experience;
• Good problem-solving skills and results orientation;
• Good local languages reading, writing and speaking skills;
• Demonstrated interpersonal communication and leadership skills;
• Adheres to WWF’s values, which are: Passionate & Optimistic, Challenging & Inspiring, Credible & Accountable, and Persevering & Delivering Results

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