Terms of Reference
Field Facilitator
WWF-Pakistan

Reports to : Project Officer
Project / Program : Agroforestry & Biodiversity conservation IDH
Grade : A-1
Location : Khanewal
Contract : Short Term contract
Work Week : 05 Days/week-40 hours

Duties and Responsibilities

- Establish climate smart groups of farmers to build their capacities on crop production in the wake of climate change scenario.
- Attend Training of Trainers (ToT) session for smooth execution of field level actions of projects.
- Conduct baseline survey to assess GHG emission through crop production and protection practices.
- Organize farmers’ training sessions on carbon smart crop production & protection practices, clean cotton handling and agro-biodiversity conservation to ensure long-term sustainability of agricultural system.
- Organize the training workshops for cotton growers/ pickers pertaining to trash abatement and contamination prevention in accordance with harvest and post-harvest standards of cotton value chain.
- Establish climate smart model villages to demonstrate Carbon-smart crop production and livelihood improvement practices and further disseminate these practices among neighbouring communities.
- Ensure the adoption of climate smart practices through provision of technical support to climate smart groups in model villages.
- Support Project Officer to demonstrate innovative water conservation technologies at farm level to improve crop water productivity in model villages.
- Assist project officer in organizing training events for farmers and workers on carbon-smart crop production and protection practices, water stewardship and sustainable land use management.
- Motivate farming communities to adopt agroforestry and biodiversity conservation activities in project areas and promote multiple associated benefits such as economic development, environmental sustainability, biodiversity conservation, increased agricultural production through sustainable agroforestry practices.
- Demonstration of advance farming tools among communities to enable them for making right and informed decisions.
- Support Project Officer in establishing field trials to demonstrate carbon-smart crop production practices among farming communities.
- Training of farmers to make them aware on using E-smart training tools to strengthen the Decision Support System (DSS).
- Input field data, training information etc. by using e-smart software.
- Share the results of carbon-smart interventions with farming community and provide them
technical assistance for adoption of devised climate-smart interventions.
- Facilitate the cotton growers, cotton pickers and intermediaries to adopt the cotton harvest and
post-harvest standards pertaining to fiber quality preservation.
- Collect field data and chalk-out procurement flow mapping.
- Assist in organizing the business trips of cotton growers to ginning SMEs for strengthening the links
between farmers, intermediaries and ginters for quality based cotton trading.
- On-site trainings to promote sustainable livestock management practices.
- Collect basic information related to integration of agroforestry into agriculture lands.
- Carryout plantation activities for ecological and economic benefits of rural communities as well as
provide technical support on post plantation care.
- Training of farming communities on agroforestry and biodiversity conservation.
- Capacity building of cotton families and community health hygiene and workplace safety.
- Implication of advanced training techniques like farmer field days, E-vans, meetings/workshops in
groups and onsite demonstrations.
- Maintain records of E-smart trainings, field interventions, surveys etc. by using digital data
collection App.
- Maintain proper documentation of field activities (daily & weekly) and submit fortnightly
reports to the Project Officer SAFP.
- Able to use digital tool for training of farming communities.

Selection Criteria

Education, Experience & Working Knowledge

- At least two years’ of appropriate experience in a similar capacity.
- At least Intermediate/ Diploma in Agriculture Sciences/Diploma in Technical/Vocational Education.
- Have own smartphone and smoothly operate different android applications.
- Ability to create data sheet in excel and operate different Agriculture related android applications.

Skills & Attributes

- Demonstrated ability to plan, implementation & Manage filed activities
- Data Entry by using Android/iOS platform
- Good problem-solving skills and results orientation
- Able to communicate and leadership skills
- Adheres to WWF’s values, which are: Passionate & Optimistic, Challenging & Inspiring, Credible &
Accountable, and Persevering & Delivering Results
- Proficiency in the use of computer office applications

HR department : Signature / Date--------------------------------------------
Hiring Manager : Signature / Date--------------------------------------------
Acknowledged by Employee : Signature / Date----------------------------------

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to time, as may be required in the interests of the organization.