



## **Terms of Reference**

### **Woman Field Trainer Better Cotton Project Punjab**

#### **WWF-Pakistan**

Reporting to: Woman Field Trainer and PU Manager

Grade / Title: A-1/Woman Field Trainer

Duty Station: Bahawalpur

Employment Contract: Short Term Contract

Work Week : 5 (Monday to Saturday) Days - 40 hrs / week

Work Hours : 0830 hrs to 1715 hrs

#### **Duties and Responsibilities**

- Act as team member for outreach Better Cotton advisory services to women of cotton farming families and worker families
- Ensure Women Empowerment awareness by rural women
- Attend feedback sessions according to the plan
- Attend the workshops
- Ensure data collection and recordkeeping
- Women Empowerment widespread dissemination
- To ensure the implementation of decent work
- Ensure implementation of Women Empowerment activities
- Facilitate and organize donor's visit, workshops, meetings, field days and other communication events.
- Submit data and reports in time

#### **Selection Criteria**

##### **Education, Experience & Working Knowledge**

- At least Intermediate or Matric with three years of relevant work experience
- One year of working experience in the rural area will be preferred

**Skills & Attributes**

- Demonstrated ability to plan, implementation & Manage filed activities;
- Data Entry
- Demonstrated interpersonal communication and leadership skills;;
- Adheres to WWF's values, which are: Passionate & Optimistic, Challenging & Inspiring, Credible & Accountable, and Persevering & Delivering Results;

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